Knife River Lutheran Church Council Meeting – November 17,2019
Present: Michael D., Steve C., Bjorn O., Randi A., Pastor Susan, Ed L., Chris S. Sharon S.

A quorum was determined

Meeting started at 10:16 with an opening prayer by Pastor Susan

Motion to approve agenda – Pastor Susan (m), Chris (s) – Approved

Motion to approve August 18th Minutes – Pastor Susan (m), Bjorn (s) – Approved*
It was pointed out there was a typo under the Self-Funding Plan,…Michael D. asked if the Church owns the Endowment Fund and f, should say if so…… This was fixed on the copy of the minutes that were sent to Nancy to put on the website.

Treasurer's Report
All looks good for this time of year.
The new offering envelopes will have a line that says – Mortgage/Kitchen
Motion to approve – Sharon (m), Ed (s) – Approved

Pastor's Report
Pastor highlighted items from her report.

No other committee reports.

Old Business

Kitchen Updates

Financial report
Thanks to Ed for all the work he has done on this.
Ed presented the kitchen financial report. He suggests that we do not take money out of the Capital Improvement Fund unless we have to. Discussion on pros and cons on this. Mostly regarding amount of interest that can be made on it in each account.
We are still on an Estimated Budget at this time.
Self-Funding
The Church owes about $60,000 to members over 5 years. Detailed information on this is in the report that was presented.
Capital improvement Funds can be used to pay someone if they have to be paid off early.
There are two ways to pay off the self-funding loans. $500 with a balloon payment on the last year or about $1000 with no balloon payment. This information was told to the Council. No action was taken.

Project Close out

Benson Electric is coming to fix the kitchen lights
Air make up unit is still having issues. No one at the meeting knew when this was being fixed.
Kitchen floor paint is chipping off the floor and a new color needs to be put on the floor, as the current light grey shows every speck of dirt.
New faucets and sprayers still need to be installed
All construction questions/concerns go to David Grong
All kitchen financial questions go to Ed Lee

Kitchen Use and Homemade Goods Policy
Randi brought up the idea of a retreat for the Council so we could fully discuss/brainstorm where we are at and where we are willing to go with the kitchen. Some wondered if we are at that point at this time.
Discussion of the "Church Lady Law', MN statutes; section 157.22
Excellent turn out for the 4 kitchen safety training classes that were conducted in October.
Decided that at fundraisers a sign that says – "These products are homemade" would be displayed.
A question was raised if we deliver food the night of the Fish Cake Dinner. The answer is we do not deliver food.
Should we become a licensed kitchen? It was decided the Long Range Mission Committee would look into this.
A suggested was made to have the Lake County Inspector come and tell us what else we would have to do to be a licensed kitchen prior to Long Range Committee talking about it.
Bjorn will ask David G. to set this up

Custodian Position email vote review
Questions were asked about the process. Should we have done more Community Outreach, example, put an ad in the paper.
The Executive Committee had a very short time to find a replacement. A posting was sent out via email. The Executive Committee felt with the short time to find a replacement this was the best option.

KRLC Long Range Mission Planning Group
Jan 13, 2020 at 6 p.m. will be the first meeting. This is a Monday night
Bjorn will check with those who had said they want to be on the committee, to be sure they still do. Pastor Susan will put something in the Dec. Newsletter to see if anyone else is interested.
The big questions, what is our role in the Community? What is the new kitchen's role?

New Business

Building Security
Change of exterior locks was covered in the Pastor's report.

Some had heard discussions about having a combination lock, who should have a key. People are adjusting to the new way. Melanie has a list of who has a key and a Master Key. There are 14 keys.
Leave the switch on for the outside light. It has a motion detector and with it dark early now, it needs to be left on.
Chris will get a red guard to put over the switch so it doesn't get turned off.

Furnace
Bill B. recommended we purchase spare parts to have on hand. Bjorn will ask Bill for a list of parts and their cost so can decide if we should do that or not.
It was suggested we investigate getting a dual fuel furnace as a backup. Bjorn will ask Bill and Scott S. about this.
Michael D. is looking into getting a freeze alarm

Communion Assistant Schedule
Dec. – Bjorn and Randi
Jan. – ?
Feb. – Sharon
March - ?
Will need to find people for Jan and March

2020 Budget Planning
Stewardship and Outreach will have met before 12/15. Michael D. will set budget.

Council Special Budget Meeting
12/29 after church

Annual Meeting
Feb. 2, 2020 after church

Next Council Meeting
Feb. 9th after church

Moved to adjourn – Ed (m), Steve (s)
Lord's Prayer
Adjourned at 11:45 a.m.

Respectfully submitted
Sharon Shelerud - Secretary