

Knife River Lutheran Church Council Meeting

August 2, 2020 - 10:30 a.m. – 12:30 p.m.

Present: In person - Pastor Susan, Bjorn O., Ed. L., Sharon S., Mike S., Helene H., Craig W., Steve C., Dale D. (Zoom)

Meeting opened with a prayer by Pastor Susan

Approval of agenda with the addition of Buy out of some of the kitchen self-funding loans.  
Craig(m), Mike S. (s) – Approved

Treasurer's Report – Michael sent out an updated report on Sat., 8/1/2020. We are doing well.  
The income included in the report does include the PPP money.  
Motion to approve report – Pastor (m), Ed. (s) – Approved

Secretary's Report – 4/26/2020 Minutes – Motion to approve – Craig (m), Steve C. (s) –  
Approved  
6/21/2020 – Covid Meeting – Motion to approve- Helene(m), Mike S. (s) – Approved

Pastor's Report – Pastor read highlights from the report.  
No other Committee reports were received

**Old Business**

**SMART TEAM**

Motion to extend decisions for Church use, that was approved through July , until the SMART team recommends otherwise. No in person worship services and small groups of established church groups of no more than 10 people may meet in the downstairs, using the downstairs doors , masking while in the building and social distances. Rules for use are posted at the church. Compliance of the rules is a must.

**PPP money**

Bjorn will be submitting the loan forgiveness form for the church.

**Kitchen buy outs**

In order to lower the church debt, people who gave loans to pay for the kitchen were asked if they would like to get their money back , in full, this Nov. No one needs to be bought out . One 10,000 loan would like to be bought out, another group of loans, totaling \$20,000 are willing to be bought out.

It was suggested we move \$20,000 - \$25,000 from the Capital Improvement Fund to the Kitchen Fund to buy out some of these loans.

Move to move \$20,000 Bjorn (m), Helene (s) – Approved

**New Business**

**Memorial Garden**

Linda Grong has sent a request for funds for landscape and vegetation. The work is divided into 3 phases.

Discussion on this work, a previous bid from a different vender, drainage issues and the mosaic Motion to reserve \$6,000 for this work. Linda will send a plan of what work would be done with that money for Council approval. Craig (m), Steve C.(s) – Approved

Money can come out of unrestricted funds. The Council needs more information on how restricted funds can be spent.

Thanks to Linda for all her time and work on this. We really appreciate her interest and talents in making the Memorial Garden a beautiful and peaceful place to rest and reflect.

### **Worship Committee and copyright material**

The Worship Committee has informed the Council that we need to purchase copyright material because we are streaming our worship services. The cost will be about \$1000/year.

A member of the congregation has offered to pay this fee for this year. Thank you!!!!!!

Church will need to pay after that.

Motion to pay this annual fee – Steve C. (m), Mike S. (s) – Approved

### **Stripping and waxing downstairs floors.**

Scott S. had offered to head this up and do the work with a small group of people. Scott is now busy with the virtual weekly services and can no longer do this.

Sharon S. called to see if a company could come in and do the work with no luck.

Ed. L. said the Men's Group would look in to doing this work. No timeline was set.

### **Mini Library creation**

A member of the Congregation suggested we build two mini libraries, like the one at the Rec Center, one for adults, one for children, since our library is not open due to Covid.

The Council decided not to do this but said Joanie and I could put books at the Rec Center min library if we thought that would be a good idea.

### **Meeting Minutes approval via email**

In order to get Council Minutes, put on the Church website in a timelier matter, the Council will approve the Minutes via email.

The Secretary will email Minutes to Council members within a week of the Council Meeting. Council members will have **one week** to respond.

**When responding, respond to all with approve or your comments for changes and reasons why for the changes.** If a Council member does not respond that will equal an approve vote.

After that week window, the Secretary will send the Minutes to the website coordinator for placement on the webpage.

### **Treasurer's position**

We are sorry to accept Michael's resignation. We are very grateful for his five years of service. His time and talents were much appreciated. Michael has agreed to keep the books until we find a new treasurer.

Ed will speak with members of the Congregation who work with other committees and count money. Would like to talk to other churches to see what software they use. ED will present findings to the Council via email.

Motion to approve this – Pastor Susan(m), Helene (s) – Approved

### **E Giving**

Sub Splash program looks like the best option. Bjorn and Nicole researched E Giving programs. Bjorn and Nicole willing to manage this for now. It may be monitored by the Treasurer in the future. The information on how to give using this method will be put in the virtual weekly services.

Motion to use Sub Splash program for E Giving – Bjorn(m), Ed (s) - Approved

### **Columbarium**

Audit summary was presented to the Council.

10% of money per sold niche must be set in reserve, per Minnesota state law, for structural repairs.

If the Columbarium Committee had to pay back all the loans they have, they would be short \$2,470.75. Everyone who gave a loan was spoken to about being paid back. No one wants to be paid back right now. There is one \$5,000 loan, that has been talked about as changing to a donation. It needs to be clearly determined if this is a loan or a donation and recorded as such. A donation of \$1000 was sent in for the Columbarium. That amount is in the church account at this time and a check for this amount needs to be written to the Columbarium Committee and put into their account.

It was suggested to combine the Columbarium account with the Church account with approval from the Congregation at our next Annual Meeting.

Memorial plaques will be installed on the Columbarium. Waiting to hear from Lakeview Masonry when this will be done

Questions about eh Columbarium should be directed to Steve Carlson

**Next Meeting – Nov. 15, 2020 – 10 a.m.** – In person or Zoom. Covid numbers will determine which

Meeting ended with the Lord's Prayer

Respectfully submitted

Sharon Shelerud – Secretary

**Minutes emailed on Sat. 8/8/2020 Respond to all Approve or comments no later than 8/15/2020. On 8/17/2020 Minutes will be sent to website coordinator to be placed on the website**

**Addendum**

**Memorial Garden**

On August 10, 2020 the Council approved the work plan presented by Linda G. for the Memorial Garden.

The vote was 8 – 1.

On August 13, 2020 the Council approved paying the \$4500 for this work with money from the designated memorial fund and from the capital improvement fund. This is a change from the Minutes of August 8. This approval was not unanimous.